

Ref: GM: 2024/726

9<sup>th</sup> December, 2024

**His Excellency Peter Cavendish**  
**Delegation of the European Union to Trinidad and Tobago**  
Ambassador Extraordinary and Plenipotentiary  
Delegation of the European Union  
5th Floor  
11 Queen's Park East 101002  
**PORT OF SPAIN**

Your Excellency,

**RFP202502 PROVISION OF CONSULTANCY SERVICES FOR THE PREPARATION  
OF A MASTER SPATIAL PLAN FOR THE MODERNIZATION OF THE PUBLIC  
TRANSPORT SERVICE CORPORATION'S FACILITIES – PHASE 1**

The subject matter refers.

I am writing on behalf of the Public Transport Service Corporation (PTSC) to inform you of a procurement opportunity that may be of interest to bus manufacturers in your country.

The PTSC respectfully requests your assistance in extending our invitation to relevant manufacturers who may be interested in participating in this tender process. We believe that collaboration between our countries in this venture could lead to a mutually beneficial partnership that will significantly enhance public transportation services in Trinidad and Tobago.

In light of the above, we would greatly appreciate it if you could facilitate the dissemination of the "Request for Proposal" notification enclosed to key stakeholders within your country's bus manufacturing industry. Should any manufacturers express interest or require further details about the tender specifications, they can refer to the RFP Collection section accordingly.

We thank you for your attention to this matter and look forward to the possibility of engaging bus manufacturers from your country for this procurement opportunity.

Yours sincerely,

**PUBLIC TRANSPORT SERVICE CORPORATION**



PUBLIC TRANSPORT SERVICE CORPORATION  
Railway Building South Quay Port of Spain  
Trinidad, W.I.

  
**PATRICK GOMEZ**  
General Manager

Enc. RFP202502

RECEIVED

12 DEC 2024

EU DELEGATION TRINIDAD & TOBAGO	
DATE	12/12/2024
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# REQUEST FOR PROPOSAL

The Public Transport Service Corporation (PTSC), invites suitable Proponents to propose for the following:

NO.	RFP NAME AND REFERENCE #	UNSPC CODE (AS PER ASPPA)	RFP ISSUE DATE	PRE BID MEETING DATE	SUBMISSION DEADLINE DATE & TIME	RFP OPENING DATE & TIME
1	RFP202502 – PROVISION OF CONSULTANCY SERVICES FOR THE PREPARATION OF A MASTER SPATIAL PLAN FOR THE MODERNIZATION OF THE PUBLIC TRANSPORT SERVICE CORPORATION'S FACILITIES – PHASE 1	8010504 – LEVEL 3	06 TH DECEMBER, 2024	6 TH JANUARY 2025 @ 9:00AM	13 TH FEBRUARY 2025 @ 10:00AM	13 TH FEBRUARY 2025 @ 10:15AM

This Request for Proposal (RFP) is open for both Local and International Consultancies.

Prospective Tenderers are required to register in Procurement Depository on the Office of Procurement Regulation website at [www.oprtt.org](http://www.oprtt.org), on or before the closing date of this Proposal, for your bid to be considered.

A Proponent or their designated representative may be present at the opening.

**ALL** documents outlined in the RFP **MUST** be submitted as part of the Proposal Package. Failure to do so may result in disqualification.

## RFP COLLECTION:

Interested Proponents are required to send an email request to [Procurement.Tenders@ptsc.gov.tt](mailto:Procurement.Tenders@ptsc.gov.tt) in order to be issued the Request for Proposal (RFP) Documents. An electronic copy of the complete set of RFP documents will be provided via email from [Procurement.Tenders@ptsc.gov.tt](mailto:Procurement.Tenders@ptsc.gov.tt)

The request should contain the following information:

- the Proponent's business name, address, telephone number and email; and
- the name, designation, email address and direct contact number of the Proponent's designated representative for the purpose of the RFP.

## SUBMISSION DEADLINE:

The deadline for submitting sealed proposals is **13TH FEBRUARY 2025 @ 10:00 AM**. Proposals submitted after the deadline will not be accepted and will be returned unopened.

The PTSC does not bind itself to accept the lowest or any Proposal. PTSC reserves the right to award a single contract for the full quantities stated in the Technical Specifications/Scope of Works or to award separate contracts for lesser quantities such as the PTSC sees fit.

## PRE-BID MEETING & SITE VISITS

The PTSC will host a mandatory Pre-bid Meeting and site visits on the dates and times listed in the table below. It is recommended that persons involved in the preparation of this Proposal submission attend the meeting.

LOCATIONS	DATE	TIME
PRE-BID MEETING – PORT OF SPAIN	6 <sup>TH</sup> JANUARY 2025 (PORT OF SPAIN)	9:00 AM
PORT OF SPAIN COMPOUND	6 <sup>TH</sup> JANUARY 2025 (PORT OF SPAIN)	11:00AM
SANGRE GRANDE DEPOT	7 <sup>TH</sup> JANUARY 2025 (NORTH)	9:00AM
ARIMA DEPOT		11:30AM
TUNAPUNA TRANSIT MALL		1:30PM
CUREPE TRANSIT MALL		2:30PM
SAN JUAN TRANSIT MALL		3:30PM
TAROUBA SITE	8 <sup>TH</sup> JANUARY 2025 (SOUTH)	9:00AM
POINT FORTIN DEPOT		11:00AM
RIO CLARO SITE		2:00PM
TOBAGO DEPOT	9 <sup>TH</sup> JANUARY 2025 (TOBAGO)	9:00AM

**'MOVING PEOPLE FORWARD'**



**PTSC**  
PUBLIC TRANSPORT SERVICE CORPORATION

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[HTTPS://PTSC.CO.TT](https://ptsc.co.tt) [PTSC-COMMUNICATIONS@PTSC.GOV.TT](mailto:PTSC-COMMUNICATIONS@PTSC.GOV.TT) 1.868.623.2341

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